

Battell Elementary School Bobcat News

January 2019

Parent Bulletin #6

IMPORTANT INFORMATION

Attendance

Regular attendance in elementary school sets up a good pattern for your child's entire school career. Show him/her that school comes first by trying to keep days off for illnesses and family emergencies only. Also, please schedule routine doctor and dentist appointments for after school, or over school breaks.

Pick-up Procedures

If you need another copy of our student pick-up procedures, request one from your teacher. If you are transporting your child home in a vehicle, please place student name papers, with last names in the front window of your vehicle. Please line up in the Circle Drive on Battell St. and remain in your vehicles at all times. PLEASE DRIVE SAFELY! If your child is a walker, make arrangements with your teacher to pick them up at the Broadway door. **We should not have any walkers crossing Circle Drive at Battell Street or car riders being picked up on Broadway Street.**

Outside Recess Time

Every student should come to school prepared to play outdoors. Students will participate in outside recess daily unless it is raining, below 15 degrees or below 0 degrees wind chill. Be sure to dress warm for those cold weather months. Bring boots, a hat, gloves or mittens, and a winter coat.

1st Semester Awards

Awards will be held on January 22nd, 2019. More details will be distributed when we return from break.

Martin Luther King Day

We do not have school on Monday January 21st 2019.

Emergency Closings and Delay

If the school must be closed or the opening delayed because of inclement weather or other conditions, notification will be made via the automated messaging system, School City of Mishawaka Facebook and on the School City of Mishawaka website. Local radio and television stations will also be notified. Parents and students are responsible for knowing about emergency closings and delays. If an announcement is not made, schools will be open. A decision to close will be made as early as possible, perhaps even the night prior. If schools are open, parents should determine whether or not their child can withstand the elements and attend school. If school is open, or delayed, because of inclement weather, the school will respect the parent's decision to keep their child at home. Parents are expected to contact the school and inform school officials of their determination, and the student will be counted as absent, per Indiana code. Please do not attempt to call the school, the central office, or the radio/television stations to verify that schools are in session. Students who are absent due to inclement weather will be given the opportunity to complete their academic work in the same manner as an excused absence from school.

Cell Phones

School City of Mishawaka recognizes the potential benefit that student cell phones can have with regard to student safety and emergency needs as well as the potential for e-learning in the classroom, if deemed necessary by the classroom teacher. Students may possess cell phones at school and on school grounds under the following conditions: 1. Cell phones must be turned OFF during school hours, unless permitted by the teacher for educational purposes. 2. Cell phones must not be used for recording purposes, taking or sending pictures or send/receiving text messages. 3. Cell phones must be put away during the school day. School City of Mishawaka will not assume responsibility for lost or stolen cell phones.